

Memorandum

To: Chair and Commissioners

Date: September 12, 2003

From: Diane C. Eidam

**Reference Number 4.6
Action**

Ref: Draft Outline For 2003 Annual Report to the Legislature

Issue:

Should the Commission adopt the outline for the 2003 Annual Report to the Legislature as prepared by Commission staff?

Recommendation:

Commission staff recommends that the Commission approve the draft outline of topics proposed for the 2003 Annual Report to the Legislature.

Background:

Government Code Section 14535 requires that the Commission “adopt and submit to the Legislature by December 15 each year, an annual report summarizing the Commission’s prior-year decisions in allocating transportation capital outlay appropriations, and identifying timely and relevant transportation issues facing the State of California.” The Annual Report consists of the following:

- Discussion of significant transportation issues expected to be of concern to the public and Legislature.
- Explanation and summary of major policies and decisions adopted by the Commission during the previously completed State and Federal fiscal year, with an explanation of any changes in policy associated with the performance of its duties and responsibilities over the past year.
- Discussion and summary of loans and transfers from the State Highway Account, cash-flow and project delivery impact of the loans and transfers, as well as guidance provided by the Commission to the Department of Transportation.

Outline for the 2003 Annual Report:

Attached is a draft outline proposed for the 2003 Annual Report. Commissioners are asked to review this draft and offer any suggested changes they may have. The outline sets forth topics that staff intends to cover with a general notion of the report’s organization. Staff has already started drafting certain sections of the report. The sequence of topic and exact titles of sections may be adjusted as the report is written. Further, the outline may be augmented with items to be considered at the Commission’s October and December meetings.

Key issues for 2003 focus upon state and federal transportation financing and the impact on project programming and delivery. Other key issues include the Commission's future participation in goods movement policy development as well as a discussion of potential standards by which the Commission can evaluate future mass transit and rail projects.

Drafting of the Annual Report will be accomplished between the September and December meetings. Staff expects to mail a draft to Commissioners several weeks prior to the December meeting for review and comment. The Commission will be asked to act upon the 2003 Annual report in December, giving direction to staff for any changes, at that time, for transmittal to the Legislature in time for the start of the new legislative session soon after January 1, 2003.

Attachment

**Draft
Outline of Topics
2003 Annual Report**

Section I: Issues for 2004

Structural Reform of Transportation Finance

Trends and Outlook for State Transportation Financing

Outlook for the 2004 STIP and SHOPP

Outlook for the Traffic Congestion Relief Program

Federal Transportation Reauthorization

Goods Movement Issues – policy development and implementation

Mass Transportation and Rail Investment – Performance Measures and Investment Criteria

Section II: Accomplishments

Traffic Congestion Relief Program

2002 STIP/SHOPP Allocation Plans

2004 STIP Guidelines and Fund Estimate

2003 Report on Share Balances

Fiscal Year 2000-03 Project Delivery

SHOPP Issues

Aeronautics Program

Airspace Advisory Committee

Transportation Enhancement Program Reform

Fiscal Year 2003-04 Environmental Enhancement and Mitigation Program

Proposition 116 Program

**Draft
Outline of Topics
2003 Annual Report**

Section II: Accomplishments - continued

Intercity Rail

Fiscal Year 2003-04 Elderly and Disabled Program

Land Use

Seismic Safety Retrofit Programs